

April 15, 2024

**Re: Call for Nominations for LAA Board of Directors 2024-2025**



Dear LAA Members and Alberta Library Community:

We're thrilled to invite you to take an active role in shaping the future of the Library Association of Alberta by becoming a Board member!

As a board member, you'll have the opportunity to influence the direction of the Board and the Association, working collaboratively with others to enhance the library profession across the province. The upcoming 2024-2025 year promises to be an exciting one, as LAA joins as a partner with the Stronger Together Conference, bringing in-person learning back to library workers in Alberta, and rolls out the LAA strategic planning process.

While serving on the board requires a time commitment, it's a rewarding experience that allows you to chair and participate in various committees such as Continuing Education, Member Services and Advocacy. Through your contributions, you'll not only benefit the Alberta library community but also develop your own personal skills and network.

For 2024-2025, we have four positions available:

- First Vice President/President-Elect (three-year term)
- Second Vice President (two-year term)
- Two Directors (two-year terms)

Detailed descriptions for these positions are included on the attached information sheet. If you have questions or need more information, please don't hesitate to reach out to one of the current board members listed at [www.libraryassociationalberta.com](http://www.libraryassociationalberta.com).

If you're passionate about promoting library services in Alberta, we encourage you to consider running for a position on the LAA board. The deadline for nominations is May 7, 2024 with the online election taking place from May 13, 2024 - May 24, 2024. Successful candidates will be announced at the Annual General Meeting on May 30, 2024. Nominations from any current member of the LAA are welcome.

You can nominate yourself or another candidate [HERE](#). And if you are considering running for one of these positions, please reach out with questions or ideas! Please note that nominations must come from those with current LAA memberships.

We're looking forward to an exciting election and the opportunity to welcome new voices from all library sectors to the Board.

Sincerely,

A handwritten signature in cursive script that reads "J. Knoch".

Jessica Knoch  
Library Association of Alberta, Past President

**Nomination Information Sheet  
Library Association of Alberta  
Board of Directors**



**The following positions are available for the 2024-2025 Year:**

- First Vice President/President-Elect (three-year term)
- Second Vice President (two-year terms)
- Two Directors (two-year terms)

**Commitments:**

- Attend regular Board meetings (currently every four to six weeks)
- Participate in establishing LAA's annual goals and objectives and working to see these goals are met
- Serve on committees that carry out the work of the Association
- Promote the Association and its activities to the broader community

**Other Information:**

- Candidates must be personal members of the Library Association of Alberta.
- Additional information on the Association and the responsibilities of Board members is available from any current Board member. Please see the current list on our website at [www.libraryassociationalberta.com](http://www.libraryassociationalberta.com).

**Position Descriptions:**

- **First Vice President / President-Elect**  
This is a three-year term as the First Vice President becomes the President and then Past President. The First Vice President chairs the Advocacy Committee, co-chairs the Nominations & Elections Committee, assumes the duties of the President in that person's absence, and carries out other duties as may be assigned by the President or the Board. In the second year, as President, presides at all meetings of members and of the Board of Directors and is an ex-officio member of all LAA committees. The President is the official LAA representative and spokesperson. As Past President, responsibilities include ensuring continuity and providing advice on previous Board decisions, co-chairing the Nominations and Elections Committee and other duties as required.
- **Second Vice President**  
This is a two year term. The Second Vice President chairs the Continuing Education committee, and is responsible for the oversight of scholarships, awards and continuing education activities. They also attend all meetings of the Board of Directors and prepares a written report of Continuing Education activities for each Board meeting, as well as an annual report to the Annual General Meeting.

- **Director**

There are three Directors on the LAA Board, two of which are up for nomination in 2024. Each Director is responsible for working on, and often serving as chair of, one of the Association's standing committees (Association Governance, Continuing Education, Advocacy, Intellectual Freedom, and Member Services). Directors also serve on ad hoc committees established by the Board and as representatives to other organizations and LAA interest groups.



### **Nominations Process**

- Nominees must be members in good standing
- Nominees can self nominate
- To nominate, use the 2024-2025 nomination form found [HERE](#).