



The Alberta Association of Academic Libraries ([AAAL](http://aaal.ca)) Professional Development Award

\$500.00 will be made available yearly to Library Staff & Library Professionals from AAAL member institutions. Library Students* are also eligible to apply.

Application Criteria

- Your institution must be an AAAL member: <http://aaal.ca/membership/membership-list/>
- Applicant works in a library or learning commons area
- Students in MLIS or LIT programs are eligible to apply.
 - Students do not have to be from AAAL member institutions but they must show proof of enrolment in a library school program.

Eligible Activities

- Expenses to attend an AAAL meeting (upcoming meeting will be on November 19 in Edmonton).
- Professional development coursework directly related to the library domain

The Professional Development Committee will consider these factors in evaluating the applications:

- If applying for travel/meeting expenses:
 - What are the applicant's specific goals for the meeting (e.g. giving a paper, serving on a committee, chairing a session, professional development)?
- If applying for professional development course expenses:
 - What are the applicant's specific goals for the course and how will it enhance their professional portfolio/skills?
- What level of financial support is available from the member's home institution for attending meetings or taking professional development coursework?

Application

Please include:

1. Name
2. Position/Title
3. Institution
4. Address
5. Phone number
6. Email
7. Short explanation of why the AAAL should support your professional development goals (not to exceed 300 words).
8. Amount of money requested with a detailed budget (should not exceed \$500.00). It is possible that the award granted will not equal the total amount requested.

*Are you a student? Proof of enrolment in an accredited Master of Library and Information Studies or Library Information Technology program is required.

Deadline

- All eligible applications submitted by **October 28, 2015** will be considered.
- Notification of awards granted will be sent out by November 6, 2015
- Funding will be provided as a reimbursement for expenses.
- The award winner will be required to present receipts to the Professional Development Committee at which time a cheque will be issued.

The Professional Development Committee reserves the right to grant one or several awards each year. The awarded amount will not exceed \$500.00 per calendar year.

The award winner must also submit a written report to the Professional Development Committee one (1) month after the completion of the professional development activity. This report will be posted on the AAAL blog <http://aaal.ca/>

Please submit your application to the Professional Development Committee:

c/o Suzanne Rackover
Manager, Library & Archives
Paul D. Fleck Library & Archives
The Banff Centre
suzanne_rackover@banffcentre.ca

The Professional Development Committee looks forward to receiving many applications!